



## NATIONAL POWER CORPORATION

03 July 2025

**MS. ELSIE S. MARIANO**

Sole Proprietor and Chief Executive Officer  
LINKER'S SECURITY AGENCY  
142C Mary Grace Building, McArthur Highway,  
Potrero, Malabon City  
Email: linkerssecurity@gmail.com

**SUBJECT : NOTICE TO PROCEED / CONTRACT NO. LOG MSSP 2025-06-041-MDC**

Dear Ms. Mariano:

Please be informed that the assumption of the security services requirements for the **Supply of Two (2) Year Security Services for National Power Corporation Head Office, Diliman, Quezon City and Records Building and Training Center, Minuyan, San Jose Del Monte City, Bulacan** under a new security services Contract No. **LOG MSSP 2025-06-041-MDC** with **Linker's Security Agency** shall take effect upon issuance of the Notice to Proceed/Advance Implementation, if any. We would like to emphasize, however, that you submit the following prerequisites set forth in the contract documents before the posting date to the Office of the Vice President – Administration & Finance thru Mr. Roel M. Manansala–Manager, General Services Department, as follows:

- a. The names of the licensed security guards including their personal records and clearances, that will be posted to the aforementioned installations for evaluation and acceptance by the Head of the Installation or his designee and a copy of the same to be submitted to the Office of the Vice President, Administration and Finance;
- b. List of firearms and other equipment that will be dedicated to the installation named in the contract, for evaluation/inspection by the head of the installation or his authorized representative;
- c. Present the Special Bank Account for the "Agency Guard Payroll Fund" at any reputable bank acceptable to the head of installation or his authorized representative with a deposit of an amount equivalent to one (1) month salary computed on the basis of the monthly rate per guard per eight (8) hours duty; and
- d. Secure a certification from the Head of Installation or his designee as to the date and time your guards have effectively taken over the security services at the named installation.

Please submit the foregoing requirements as soon as possible. We expect your agency to undertake the necessary preparations for the forthcoming assumption of security services at the subject installations.

*Please take notice of the attached advisory regarding **Unauthorized Solicitation** dated 09 July 2024 and 22 January 2025.*



BAGONG PILIPINAS

**NATIONAL POWER CORPORATION**

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Senator Miriam P. Defensor-Santiago Avenue (formerly BIR Road)  
corner Quezon Avenue, Diliman, Quezon City 1100, Philippines  
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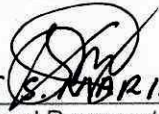
Should you agree with the aforementioned, kindly affix your signature in the space provided below and return this copy to the Materials, Supplies and Services Procurement Division (MSSPD), Logistics Department, Ground Floor, NPC-OBC or you may call us at tel. nos. 8921-6048/8921-3541 loc. 5515 from 8:00 AM to 5:00 PM, Monday to Friday or e-mail us at msspd@napocor.gov.ph. for reproduction and distribution to all concerned.

Very truly yours,

  
**FERNANDO MARTINY ROXAS**  
President and CEO



Conforme:

Received and Acknowledged by:  **ELSIE S. MARIANO**  
Authorized Representative

Date: **07 JUL 2025**

cf: Mr. J. T. Caguin – Acting Manager, TSSD  
Mr. R. M. Manansala – Manager, GSD

